



HDFC ERGO Side A D&O - Claim Form

“ISSUANCE OF THIS FORM IS NOT A PROOF OF ADMISSIBILITY OF LIABILITY”

(j) Contact details of person handling the claim in your company?

(k) Copy of all relevant contract(s) and/or agreement(s) between the parties, if any?

(l) Copy of all relevant correspondence between the parties, if any (e.g. emails, internal memo(s), letter(s), minute(s) or record(s) of meeting(s);

(m) Copy of an internal or external, survey, investigation or test reports and all other relevant reports, and;

n) Copies of all relevant internal communications, including a log on all internal verbal communications whether prior or subsequent to the occurrence of the wrongful act giving rise to the claim.

(o) Are there additional details about which you wish to advice, or which may be of interest to an insurer, so that an insurer will have a better understanding of this matter? If so, Please provide details along with supporting documentation.

4. BANK DETAILS & DOCUMENTS

a) Details of Bank Account of the Insured :

Name of Bank Account Holder	
Bank Account No.	
Name of Bank:	Branch:
MCR Code:	IFSC Code:
Account:	Saving <input type="checkbox"/> Current <input type="checkbox"/>
I/We wish: Any refund due on the premium payment / any payment/claims will be directly credited to my aforesaid Bank Account.* *As per the IRDAI, it's mandatory that all payments made to the insured are only through electronic mode.	

b) KYC documents are compulsory

5. Declaration

I/We (print name in full) _____

(Position): _____

of the insured and on behalf of the insured declare the above answers to be true and correct AND acknowledge that the insurer may make its decision on indemnity having regard to these answers.

We agree that the HDFC ERGO shall have the right to retain and disseminate the information provided by me/us to any of its service provider, Promoters or Group Companies to assess loss or for servicing the policy/claims.

Signature _____

Date _____

Please Attach a Separate Sheet Wherever Required For Giving The Details.

Note:

Send Notice of Claims To:

The Manager
 Claims Department Manager
 HDFC ERGO General Insurance Company Limited
 6th Floor Leela Business Park
 Andheri Kurla Road, Andheri East
 Mumbai-400059
 India

Such notice shall be effective on the date of receipt by the Company at above mentioned address